

Kennet Valley Primary School

Carter's Rise, Calcot, Reading, Berkshire RG31 7YT

Telephone: 0118 941 4410

Email: office@kennetvalley.w-berks.sch.uk

Website: <https://www.kennetvalley.w-berks.sch.uk>

Acting Headteacher: Mrs Hannah Beechey



We would like to appoint ...

SITE CONTROLLER

Full-time, permanent

Salary grade E: £26,403 - £28,598

37 hours per week split shift (Monday to Friday). Core hours 7.00am – 6.00pm) with some flexibility during school holiday periods (shift pattern within these hours to be agreed). To start 1 November 2026 or as soon as possible.

We are looking for a hard-working, enthusiastic, reliable and dedicated person. You will play a pivotal role in maintaining and securing our extensive grounds. Responsible for the day-to-day operation, safety and general maintenance and upkeep of the whole school to help enhance the environment for both children and staff. Maintenance duties may include: basic plumbing and carpentry, general DIY work, gardening, painting tasks. We are looking for someone who is able to juggle priorities, be flexible and have the ability to work within a team. You will be physically fit and able to work under your own initiative.

Application forms are available on the school website or you can email office@kennetvalley.w-berks.sch.uk. Visits are welcomed by appointment.

Closing date and shortlisting: Monday 28th September 2026 at 12pm

Interviews: Wednesday 30th September 2026

We reserve the right to close the vacancy if a suitable candidate is found

Kennet Valley Primary is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment and is in line with the guidance in KCSIE. All shortlisted candidates will be asked to complete a criminal records self-disclosure form. Successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks including online searches. We shall ensure fairness and equal opportunities throughout our workforce and in service delivery.